



HARTFORD  
SYMPHONY  
ORCHESTRA

Carolyn Kuan,  
Music Director

## Discovery Concert Series

*Theater Procedures*

### LOCATION

The home of the HSO is at The Bushnell Center for the Performing Arts,  
166 Capitol Ave, Hartford, CT 06106.

The Discovery Concert Series performances take place in *Mortensen Hall*.

### TRANSPORTATION/ARRIVALS

Please plan to arrive no later than a half hour before the start of the performance. It will take a long time to get everyone into their sections, and if you are late, you may not be able to be seated.

**Students are to disembark where their bus parks.** Parking meters will be bagged along neighboring streets: Trinity, Capitol, and Buckingham. The meters will be bagged or designated with a “no parking” stake. Please make a mental note of where you are parked.

Please enter the Bushnell complex through Mortensen Hall via Trinity Street or via the brick courtyard on Capitol Avenue.

### ACCESSIBLE ENTRANCES

Buses with handicapped students should stop at the Trinity Street entrance, where the ramp is, and drop off **only the special-needs individual(s), along with at least one chaperone**. The bus should then proceed to one of the bagged meters and park, at which time the other students will walk to the theater.

### SEATING

Ushers will be posted everywhere to guide you to your seats; let one of them know from which school you have come.

**You will not receive actual tickets.** When you arrive, we will direct you to your seats based on your school, which we will have already allotted a certain location in the hall. Seating is determined based on special needs and group volume.

Please remain seated at the end of the performance. An usher will dismiss students by school from the stage.

## **PERFORMANCE ETIQUETTE**

All students, regardless of age, need an escort to leave the auditorium to use the restroom or for any other purpose. Ushers will not allow unattended students to exit without an adult chaperone.

Anyone leaving the auditorium during the concert will have to wait for an appropriate break in the program to re-enter. People re-entering may not always be able to go back to their original seats depending on the program and may be asked to take available seats in the back.

Groups arriving after the start of the concert will be seated at the discretion of House Management.

**It is absolutely prohibited to use cameras, audio-video or other recording devices, cell phones, digital games, and music players in the hall.**

A chaperone will be required to sit in the front row with any group seated on an upper level.

Please arrange children in a desired seating order prior to entering the building. Once seating load-in begins, students must quickly move straight across, down the rows. The high number of audience members does not leave time to accommodate traffic jams caused by “boy/girl seating” or for certain classes to sit with each other, etc. Once a group is seated, teachers may move individual students within the section.

No one is allowed to sit on the floor or in the aisles at any time.

No hats may be worn inside the building.

No food or beverages are allowed in the building.